

# VERIFY PROPERTIES PROCEDURE

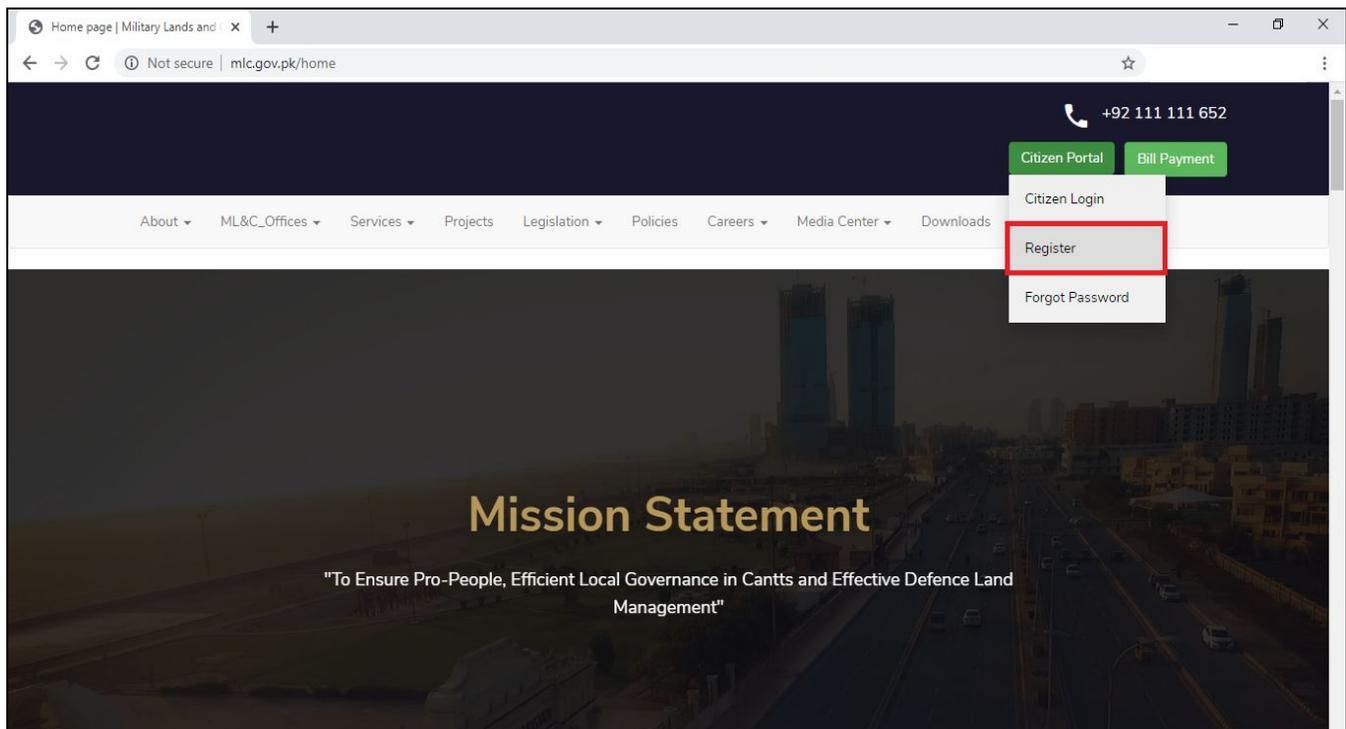
## E-BILLING MODULE

### 1. Introduction

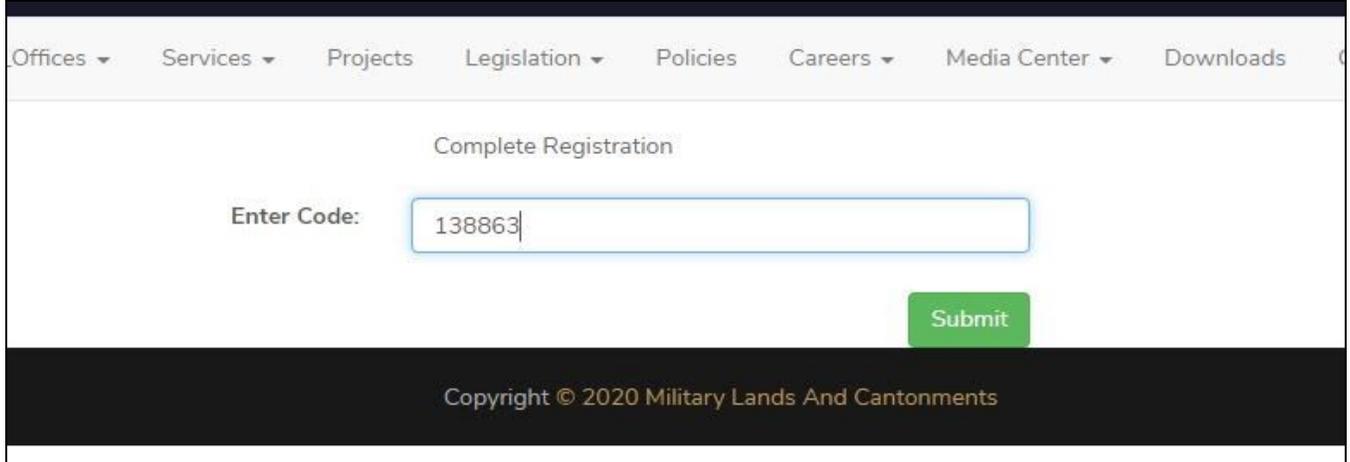
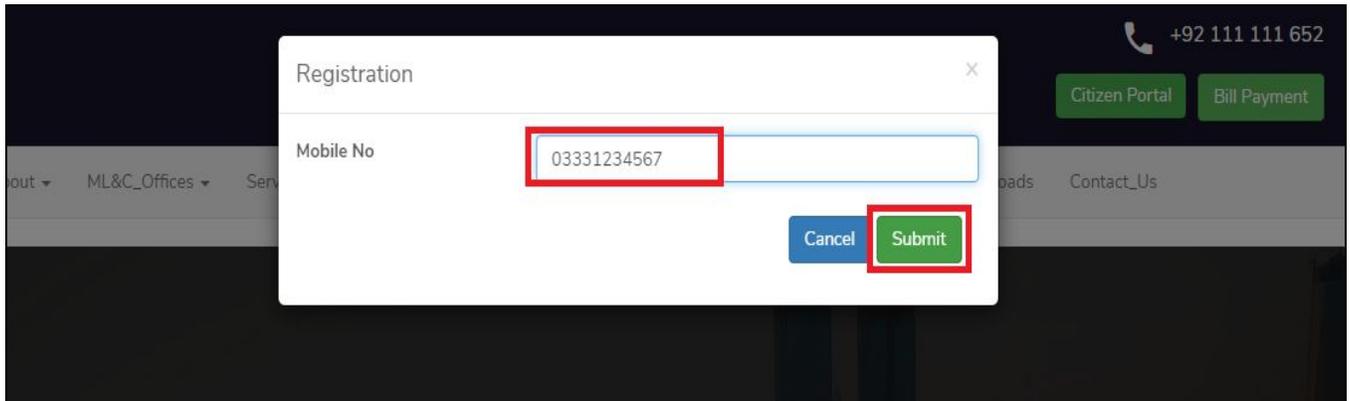
- 1.1. Cantonment residents can now pay their challan dues via online payment methods. Residents need only the consumer number provided on the challan to carry out the transaction. The amount will be transferred directly from the resident's account to Cantt Fund Account.
- 1.2. For increased facilitation, HQ ML&C has created a Citizen Portal for residents to register their details and view their bills.

### 2. Procedure

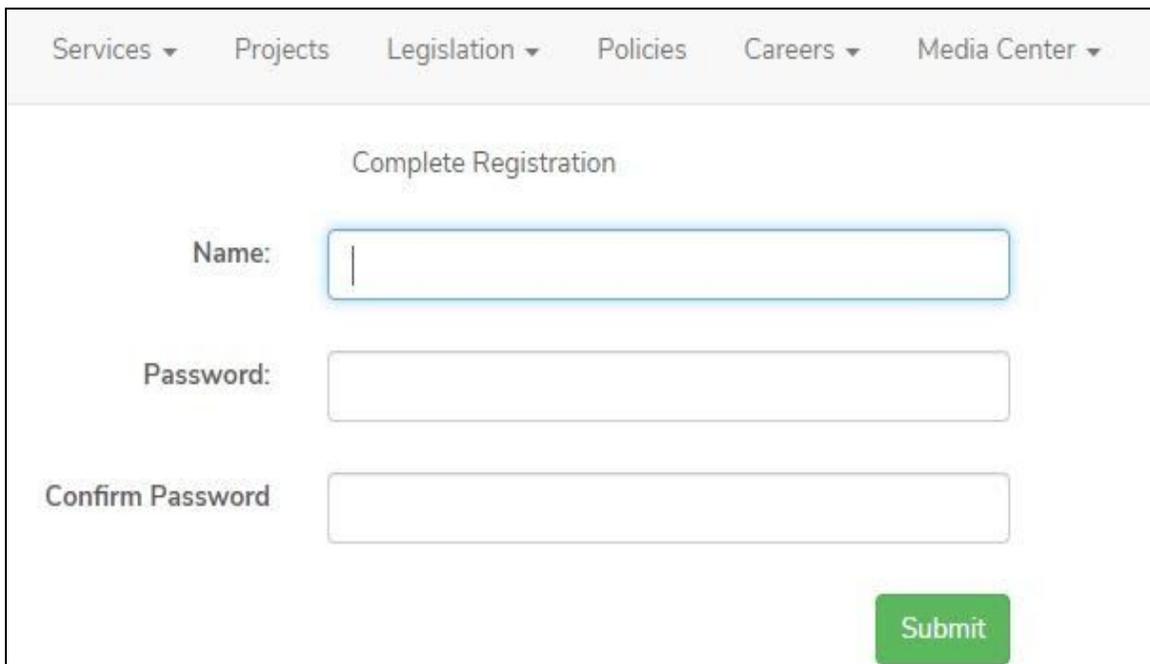
- 2.1. User will visit the HQ ML&C Website [www.mlc.gov.pk](http://www.mlc.gov.pk) and select 'Register' from Citizen Portal Menu.



- 2.2. The user will be prompted to enter a valid mobile number. A verification code will be sent to this number for confirmation.

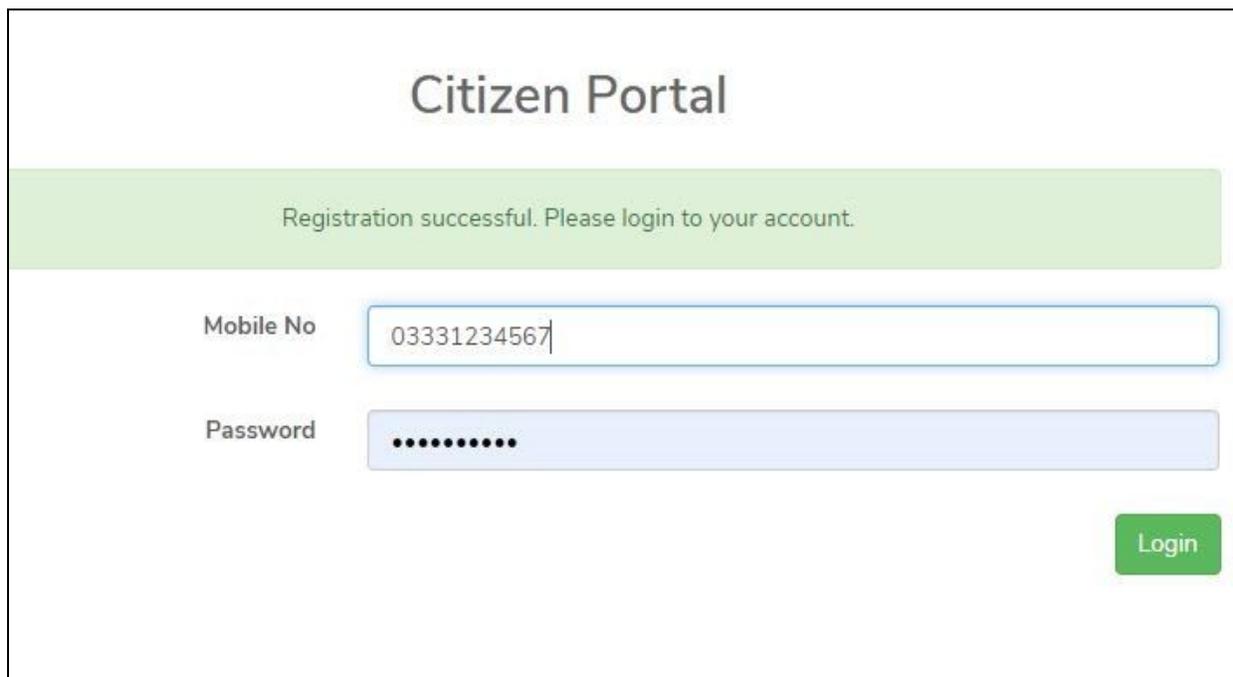


2.3. The user will then be prompted to enter and set a secure password.



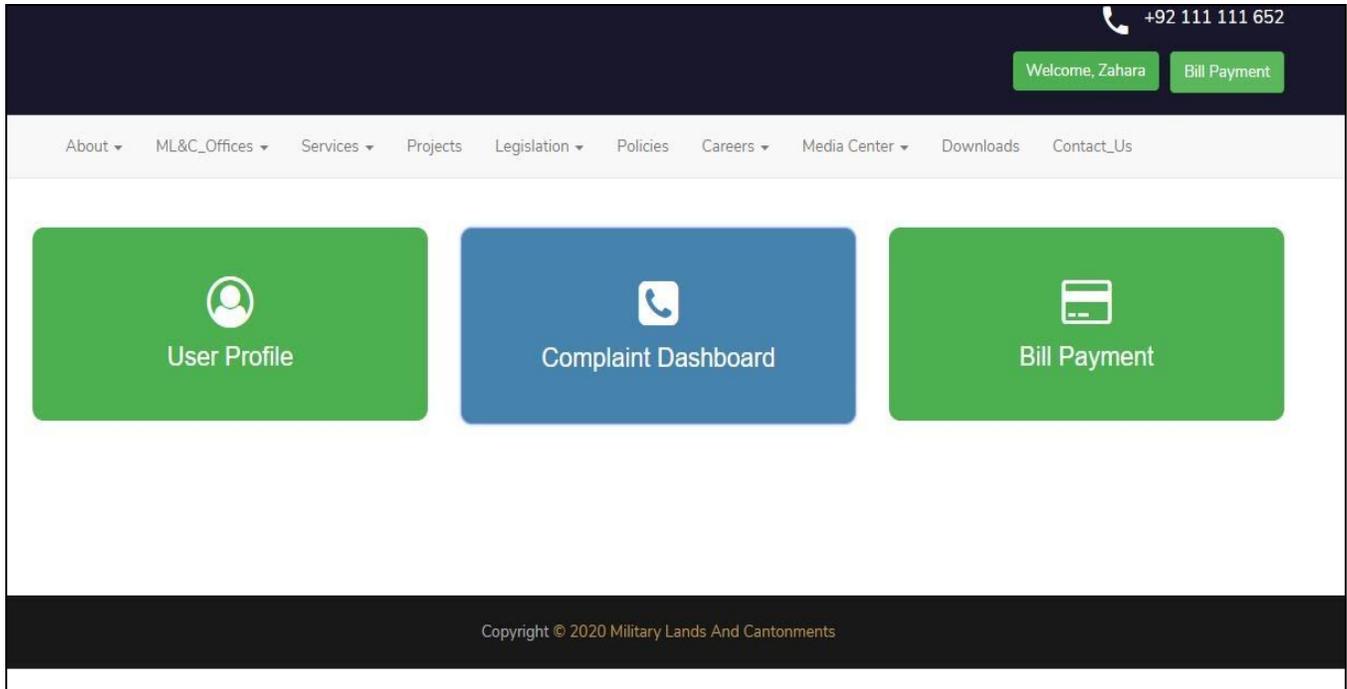
The screenshot shows a web interface with a navigation bar at the top containing links for Services, Projects, Legislation, Policies, Careers, and Media Center. Below the navigation bar is a form titled "Complete Registration". The form contains three input fields: "Name:", "Password:", and "Confirm Password:". A green "Submit" button is located at the bottom right of the form.

2.4. Once this is completed, the registration process is complete and the user can now log into portal.

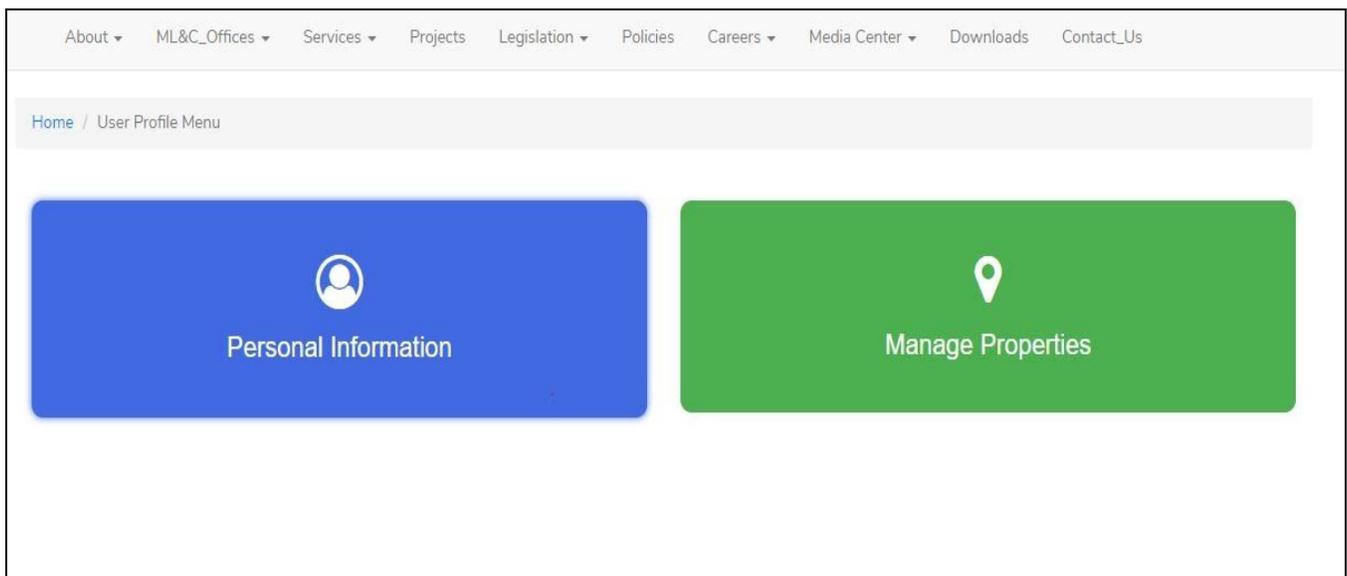


The screenshot shows the "Citizen Portal" login page. At the top, the text "Citizen Portal" is displayed. Below it, a green banner contains the message "Registration successful. Please login to your account." The login form includes two input fields: "Mobile No" with the value "03331234567" and "Password" with masked characters. A green "Login" button is positioned at the bottom right of the form.

2.5. The user dashboard will be displayed as shown below. First of all, the user needs to complete their **'User Profile'** before continuing to **'Complaint Dashboard'** and **'Bill Payment'**.



2.6. The user will select **'User Profile'** then **'Personal Information'**. A form will open for the user to fill and then click on **'Update Profile'**.



## Personal Information

Name

CNIC \*

Email \*

Mobile No

Select Office

[Update Profile](#)

2.7. Once the profile is updated, the user will visit ‘Manage Properties’, select the concerned office and search property by revenue ID, CB No or Payer Name. then select ‘**Request for Approval**’.

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Home / User Profile Menu



Personal Information



Manage Properties



**MILITARY LANDS & CANTONMENTS**  
 Ministry of Defence, Government of Pakistan

+92 111 111 652  
Welcome, Zahara
Bill Payment

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Home / User Profile Menu / Properties Information

## Add New Property

Select Office

Revenue ID/ CB No/ Payer Name Clear

Request for Approval

## Your Properties

S.No.	Property Revenue ID	Cantonment Board	Verified from Office	Print Bill

2.8. The property details will initially show **“Not Verified”** from the concerned office. Once it is verified, the status will change to **‘Verified’** and the user will be able to download the tax challan as shown below.

## Your Properties

S.No.	Property Revenue ID	Cantonment Board	Verified from Office	Print Bill
1	477	Abbottabad Cantonment Board	Not Verified	

## Your Properties

S.No.	Property Revenue ID	Cantonment Board	Verified from Office	Print Bill
1	477	Abbottabad Cantonment Board	Verified	<span style="background-color: #28a745; color: white; padding: 5px 10px; border-radius: 5px;">Download</span>

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Download Challan

📄
[Click Here To Download Challan 1](#)



## Abbottabad Cantonment Board

Address: Mansehra Road, Opp CMH, Cantonment Board Abbottabad  
 Phone: 09929310181 , Fax: 0992333257 , Website: www.cbabbottabad.gov.pk  
 Cantonment Tax Upto the year Ending 30th June, 2021

**Challan No :** CBA-2020/21-R-22019  
**Address :** 92, Rehmatabad, 1, 04/04/09 - (477)  
**Title :** Khani-ur-Zaman S/o Habibullah

**Challan Date :** 16-07-2020  
**Printed Date :** 12-08-2020  
**Final ARV :** 29,815

**Depositor's Copy  
 Provisional Bill**

Head Name	Remarks	Arrears	Late Fee	Current	Total
Conservancy Charges		5,540	0	500	6,040
Water Charges		11,800	0	1,800	13,600



Note:

**Before 30-Sep-2020**  
 15% Rebate on Property Tax  
**Rs. 19,640**

**After 30-Sep-2020 to 30-Jun-2021**  
 10% Rebate on Property Tax  
**Rs. 19,640**

**Full Payment**  
**Rs. 19,640**

**Rs. 10/- (Bank Charges) to be payable by the depositor (not included in total payment)**

**Please mention "16521214122019" as consumer ID for online payment through 1Bill/1Link. For further instructions, view this link. <http://mlc.gov.pk/bill-payment>**